

NEW YEAR'S EVE COMMUNITY EVENT - QUESTIONS & ANSWERS

1. What are the specific requirements of the New Year's Eve events?

The event will...

- Take place on the night of Dec. 31, 2010/Jan. 1, 2011; and
- Last a minimum of 4 consecutive hours, to include midnight; and
- Be alcohol and drug free; and
- Be family-friendly and suitable for all ages.

Also, Event Surveys must be completed by participants and submitted with the final Event Report by January 31, 2011.

2. What is the maximum amount per stipend?

\$1,000 (community population under 10,000)

\$1,500 (community population between 10,000 and 30,000)

\$2,000 (community population above 30,000)

3. How many awards are available?

75 awards are available on a first come, first serve basis. One award per community will be approved.

4. When does the New Year's Eve event need to be held?

The event needs to take place on the night of Dec. 31, 2010/Jan. 1, 2011, and last a minimum of 4 consecutive hours, to include midnight.

5. What are the requirements associated with receipt of the stipend?

The community must:

- Identify DHS and PRMC as sponsors of the event by including the DHS and PRMC logos on all advertising and media. Select free materials/resources from PRMC for utilization during the event.
- Complete the event report and forward to the DHS within 30 days of the event.
- If able to, send pictures or newspaper articles of your event, they may be featured on the ND Substance Abuse Prevention website.

6. How does a community apply?

Complete the online application at www.nd.gov/dhs/prevention or complete the attached application and forward to:

Division of Mental Health and Substance Abuse Services

Attention: Crystal Kraft

1237 West Divide Avenue, Suite 1C

Bismarck, ND 58501

The ND State Prevention Team will review the application and notify you of any approved funding.

7. What are the deadlines to submit applications?

Please submit application by December 3rd to ensure payment prior to the event, stipends will be awarded based on a first come, first serve basis. However, the event needs to take place on the night of December 31, 2010.

8. Who is the contact person to answer questions about the process?

Contact Crystal Kraft at (701) 328-8602 or crykraft@nd.gov.

